

# Audio Tech's

## Wedding Planning Time Table

### **SIXTEEN TO NINE MONTHS BEFORE WEDDING**

- \* Determine type of wedding (formal or information) and choose a date
- \* Visit the clergy and review synagogue/church requirements
- \* Determine size of the guest list
- \* Determine your budget and division of expenses
- \* Find a reception location and make reservations early
- \* Select a wedding consultant
- \* Select Wedding Gown

### **NINE TO SIX MONTHS BEFORE WEDDING**

- \* Choose your attendants
- \* Choose a color theme
- \* Choose attendant's dresses
- \* Book your caterer
- \* Book your photographer
- \* Book your videographer
- \* Plan ceremony and reception music
- \* Compile names and addresses for guest list

### **SIX TO FOUR MONTHS BEFORE WEDDING**

- \* Select a florist
- \* Book your dj or band
- \* Order invitations and party favors
- \* Shop for bridal party tuxedos
- \* Finalize arrangement for the church and ceremony
- \* Make transportation arrangements
- \* Plan honeymoon; visit travel agencies, make reservations
- \* All deposits should be made and contracts signed
- \* Put together ideas for bridal registry
- \* Plan wedding decorations

### **THREE MONTHS BEFORE WEDDING**

- \* Choose gifts for attendants, parents, helpers
- \* Buy wedding rings
- \* Order the wedding cake
- \* Buy cake knife, toasting glasses, guest book & garter

### **TWO MONTHS BEFORE WEDDING**

- \* Make plans & reservations for wedding rehearsal & dinner
  - \* Reserve rooms for out-of-town guests
  - \* Address invitations/announcements
- Invitations should be sent 4-6 weeks prior to wedding; announcements after wedding

### **ONE MONTH BEFORE WEDDING**

- \* Finalize details of every aspect of your wedding
- \* Confirm honeymoon reservations
- \* Have final fittings for you and your attendant's dresses
- \* Get marriage license
- \* Ask a friend or relative to take charge of guest book at reception
- \* Pick up wedding rings
- \* Purchas gift for fiance (not mandatory!)

### **TWO WEEKS BEFORE WEDDING**

- \* Complete your trousseau
- \* Prepare wedding announcement to send to newspapers
- \* Contact guests who have not responded



### **ONE WEEK BEFORE WEDDING**

- \* Pick up your gown, attendants' dresses & accessories
- \* Confirm details with all participants and inform them of any changes
- \* Pack for honeymoon
- \* Make sure you have all wedding attire, rings & marriage license
- \* Have rehearsal and dinner
- \* Have nails done
- \* Give final guest count to reception facility or caterer
- \* Get a massage

### **WEDDING DAY**

- \* Have hair & make-up done
- \* Take marriage license and rings to ceremony site
- \* Begin dressing two hours before ceremony is to begin
- \* Mail wedding announcements

**HAVE A WONDERFUL DAY! HAVE FUN AND ENJOY YOURSELF!**



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Professional Mobile DJ Services

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